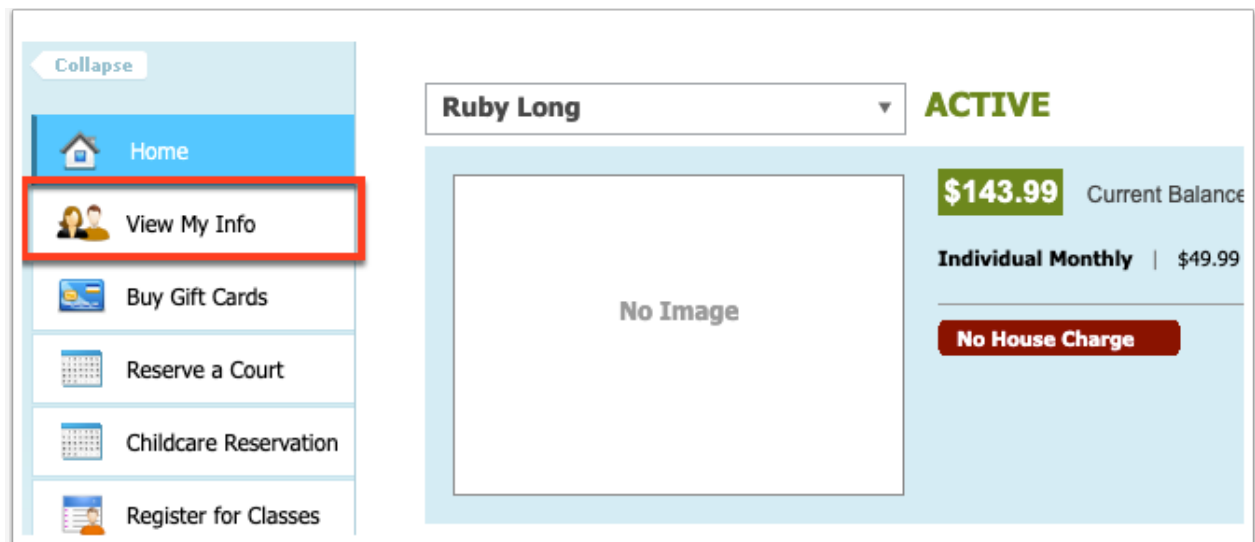


How to Update Password and Personal Info

Step 1: After logging into the Member Portal, otac.clubautomation.com select “View My Info”.



Step 2: Select Edit on the Personal Information section to make changes. Most fields can be updated. Be sure to select “Save Changes” at the bottom left hand corner.

[Home](#)
[View My Info](#)
[Buy Gift Cards](#)
[Reserve a Court](#)
[Childcare Reservation](#)
[Register for Classes](#)
[Group Activities](#)
[View My Statement](#)
[Pay my Bill](#)
[Packages](#)
[Account Access](#)
[Notifications](#)
[Contact Us](#)

Ruby Long

ACTIVE

No Image

\$143.99

Current Balance

Individual Monthly

\$49.99 to bill next on 07/01/2020

No House Charge

Looks like you do not currently have a form of payment specified for your house account. [Click here to fix this problem.](#)

PERSONAL INFORMATION

Name

Ruby Long

Access Card

-not set-

Gender

Female

Date of Birth

11/11/1999

Age

20.58

Phone Number

(847) 249-3022 [H]

(312) 664-3959 [C]

(892) 129-3011 [E] (Dorothy Reganauer, sister)

Email

ruby@email.com

Login

rlong

Address

1529 North Ave

MEMBERSHIP INFORMATION

Individual Monthly

ACTIVE

\$49.99 to bill next on 07/01/2020

BILLING INFORMATION

House Charge

No

Step 3: To change your password, select “change password” on the bottom left corner.

PERSONAL INFORMATION

Currently editing

Name

Ruby Long

Access Card

-not set-

Gender

Female

Date of Birth

11/11/1999

Age

Email

ruby@email.com

Login

rlong

Change Password

Phone Number:

Home phone

847 - 249 - 3022

Work phone

- - -

Cell phone

312 - 664 - 3959

Other phone

- - -

Emergency phone

892 - 129 - 3011

Emergency Name

Dorothy Reganauer

Emergency Relation

sister

Address

Street address

1529 North Ave

Street address 2

City

Waukegan

State

IL

ZIP

60085

Special Needs

Content...

Save changes

or

Cancel